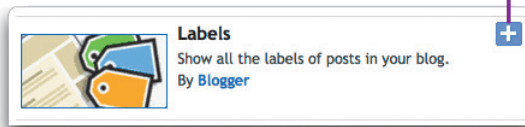


add Labels gadget



Back on page 26, you learned how to **add labels** to your posts to help your readers find topics of interest more quickly. Here we'll add a Labels list so they can quickly jump to the category of posts they're interested in.

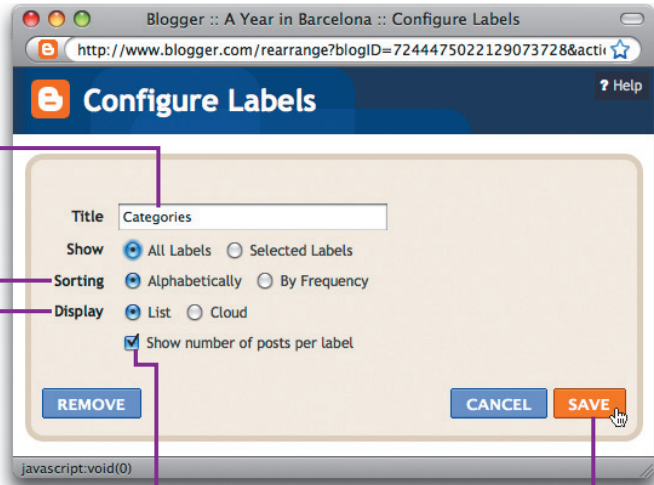
1 Begin by clicking **Add a Gadget** in the Layout Settings area, and then clicking the **Plus symbol** next to **Labels** in the list.



2 Give your Labels list a **title**. This title will be the **header in the sidebar**.

3 Choose **Alphabetically** next to **Sorting** so that visitors can easily find the category they're interested in. Use **By Frequency** if you want to give quick access to popular categories.

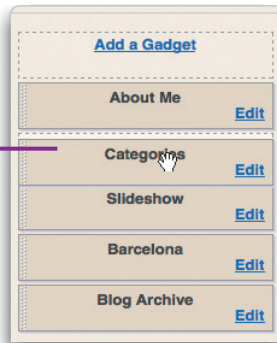
4 Choose **List** next to **Display** to show a simple list of labels. The **Cloud** option (shown next page) is good for giving a visual representation of a large collection of labels.



5 Display (or hide) the **number of posts** that belong to each label.

6 Click **Save**.

7 Drag the new gadget to the **desired spot** in the sidebar (or other location, as you prefer).



8 **Save** the changes in the Layout settings area.



The new **Categories** section appears in the sidebar with the labels from your posts **converted into links**. Clicking a label displays all the posts categorized with that label.

A **cloud** displays each label at a size that reflects how often that label is used. Since **showing the number of posts per label** would be redundant, I unchecked that option for this example.

